



# Chiltern & Wycombe Joint Waste Collection Committee

Thursday, 31st January, 2013 at 10.30 am

Committee Room 1, Wycombe District Council, Council Offices, Queen Victoria Road, High Wycombe, Bucks HP 11 1BB

## A G E N D A

- 1 Evacuation Procedures
- 2 Minutes (*Pages 1 - 6*)  
To agree the Minutes of the meeting held on 20 December 2012.
- 3 Apologies for Absence
- 4 Declarations of Interest
- 5 Update On Procurement Costs, Cost Partition And Budget (*Pages 7 - 8*)  
*Appendix 1 (Pages 9 - 10)*
- 6 Exclusion of the Public:  
To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.
- 7 London Road Depot - Paper Sort Facility (*Pages 11 - 12*)  
Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 8 Pre-Communications Plan (*To Follow*)  
Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

9 Programme Report (*Pages 13 - 20*)

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*Appendix 1 - Highlight Report (Pages 21 - 22)*

*Appendix 2 - Risk Register (Pages 23 - 24)*

*Appendix 3 - IT / Contender Project Plan (To Follow)*

*Appendix 4 - Customer Services Project Plan (To Follow)*

*Appendix 5 - Communications Project Plan (To Follow)*

*Appendix 6 - Public Engagements (To Follow)*

*Appendix 7 - UPM Letter (Pages 25 - 28)*

**Note:** All Reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

**Membership: Chiltern & Wycombe Joint Waste Collection Committee**

Councillor Mrs Audrey Jones (Chairman)  
Councillor Peter Martin (Vice-Chairman)  
Councillor Roger Emmett  
Councillor Graham Harris

Wycombe District Council  
Chiltern District Council  
Wycombe District Council  
Chiltern District Council

**Date of next meeting – Thursday, 21 February 2013**

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This Agenda should be considered as a Notice – under Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 – of an intention to meet in private to consider any items listed on the Agenda under Private Reports. The reason for the item being considered in private, that being the relevant paragraph number and description from Schedule 12A of the Local Government Act 1972 is detailed on this Agenda. Representations received (if any) regarding the items being considered in private (together with any response) are also detailed on this Agenda.